



Tim McLennan, Owner
1933 Geraldson Drive
Lancaster, PA 17601
PA#012622

717.572.2545
Fax: 717.824.4318
tim@mclennancontracting.com
www.mclennancontracting.com

LEAD CARPENTER

Job Description:

The Lead Carpenter's job is to execute and uphold McLennan Contracting's standards of quality, professionalism, and efficiency in the field.

Responsibilities may include, but are not limited to, the following:

- Work alongside and supervise the activities of the company's field carpenters and/or independent subcontractors.
- Be responsible for the efficient and profitable use of the company's time, manpower, and materials on each project as included in project estimates.
- Oversee and uphold McLennan Contracting's standards of safety, cleanliness, and protection on the job site.
- Earn and maintain customer satisfaction through professional appearance and conduct, expert workmanship, and respectful communication.
- Ensure that McLennan Contracting's image and standards of conduct are supported by the appearance and activities of the installation teams and job sites.
- Mentor and work alongside apprentice carpenters to provide training as needed and ensure the quality of their work.
- Assist production manager in evaluating the skill level and conduct of field carpenters and subcontractors.
- On a daily basis, inform the production manager of the progress of the project(s), including any customer concerns, problems, delays, etc.
- Attend seminars, trainings, and shows to obtain new product knowledge and new installation procedures, as directed by the production manager.
- Seek to enhance existing skills, learn new skills, and grow as a carpenter.

Qualifications:

- A person of integrity, committed to dealing honestly with customers, subcontractors, co-workers, and superiors.
- Coachable and willing to learn our process and standards.
- Creative problem-solver; able to think outside the box when necessary.
- Self-motivated and independent, with a strong work ethic that strives for efficiency and productivity without compromising quality..
- Strong interpersonal skills, including clear written and oral communication.

- Diverse knowledge of custom residential remodeling and construction, including practices, procedures, techniques, tools and equipment, materials, specifications, and quality control. Skills include the following:
 - Constructs, maintains, alters, and repairs building components and structures made of wood and other building materials.
 - Saws, fits, and erects exterior and interior trim
 - Installs locks and other building hardware
 - Assembles and works from scaffolds
- Basic knowledge of plumbing & electrical systems
- Ability to operate various types of electrical hand tools such as routers, jigsaws, nail guns, etc.
- Knowledge of state and local building codes, safety regulations, and practices pertinent to the construction industry.
- Must own generally acceptable hand tools and cordless drills. Heavy duty tools will be provided by McLennan Contracting.
- Ability to work from blueprints, sketches, and verbal instructions to obtain dimensions and finished specifications for projects.
- Positive attitude and the ability to act professionally at all times, regardless of circumstances.
- A current model smartphone is suggested for communication with owner, office, and team of workers / subcontractors.

Requirements:

- High school diploma or equivalent
- Valid driver's license
- Minimum 7 years construction experience (remodeling experience preferred)

Wage/Salary

- Pay commensurate with experience and responsibilities
- Holiday pay
- Vacation pay